



# ELECTION NEWS

A special informational bulletin on the implementation of Michigan's new "consolidated elections" legislation

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Michigan Department of State - Terri Lynn Land, Secretary of State

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## Materials Needed to Administer November 8 Election

The following article outlines the election materials needed for the administration of the November 8 election which are available through the Department of State's Bureau of Elections.

It merits note that the Department of State's Bureau of Elections is *not* responsible for supplying election seals for the administration of the November 8 election. If election seals are needed for the election, they must be ordered through a commercial vendor. (The Bureau is responsible for supplying election seals for state and federal elections only.)

***Election materials which can be ordered from the Bureau:*** The following materials can be ordered through the Michigan Department of State's Bureau of Elections. An order form is included with this newsletter for your convenience.

- A. Voter information posters:** A minimum of two copies of the poster must be placed on display in each polling place. The poster complies with the requirements provided under MCL 168.668a as amended under PA 96 of 2004. (The voter information poster prepared for the November 8 election can also be printed from the Bureau's website as explained below.)
- B. Audio version of voter information (cassette tape):** An audio version of the voter information must be available in each polling place. (The audio version of the voter information distributed for the 2004 election cycle can be used for the November 8 election.)
- C. Braille version of voter information:** A Braille version of the voter information poster must be available in each polling place. (The Braille voter information displays shipped in advance of the May 3, 2005 election can be used for the November 8 election.)

***Election materials which are available on the Bureau's website:*** The following materials needed to administer the upcoming November 8 election can be accessed on the Department of State's website <[www.michigan.gov/sos](http://www.michigan.gov/sos)>. To locate the information, click on "Elections in Michigan"; on the Elections in Michigan page, click on "Information for Election Administrators." The referenced documents are listed under the "Election Resources" section in the middle of the page.

- A. Voter information posters:** As noted above, a minimum of two copies of the poster must be placed on display in each polling place. The voter information posters can be printed from the Bureau's website. (Legal sized paper is needed to print the poster.)
- B. Provisional balloting materials:** Every polling place must be supplied with the materials needed to administer Michigan's provisional balloting process. The following materials can be accessed through the website: the "Four Step Procedure Form," the "Notice to Voters Unable to Satisfy Identification Requirement and/or Residence Verification Requirement," the "Procedure for Handling 'Envelope' Ballots Returned to Clerk's Office," and the "Provisional Ballot Report Form."
- C. Identification requirement notice:** Every polling place must be supplied with the notice developed for voters subject to the federal identification requirement who are unable to satisfy the requirement when offering to vote.

#### **Filing Deadline for May 2, 2006 Election Elapses on February 7**

Local school board candidates, community college trustee candidates and district library board candidates who wish to seek office at the May 2, 2006 election must file an Affidavit of Identity and a nominating petition no later than 4:00 p.m. on Tuesday, February 7, 2006. A \$100.00 nonrefundable filing fee may be filed by the candidate in lieu of a petition. The candidate withdrawal deadline elapses at 4:00 p.m. on Friday, February 10, 2006.

If the population of the district is less than 10,000, the candidate's petition must contain a minimum of 6 signatures; no more than 20 signatures can be filed to cover the minimum signature requirement. If the population of the district is 10,000 or more, the candidate's petition must contain minimum of 40 signatures; no more than 100 signatures can be filed to cover the minimum signature requirement.

The filing deadline for community college trustee candidates and district library board candidates was moved to the twelfth Tuesday prior to the election under a seven-bill package of amendments enacted into law in July to facilitate the administration of Michigan's new "consolidated elections" laws.

As a further effect of the amendments, community college trustee candidates are now subject to the petition signature requirements provided under Michigan election law, MCL 168.303, and have a \$100.00 filing fee option as noted above.

A calendar of dates and deadlines associated with the May 2, 2006 election can be accessed through the Department's website <[www.michigan.gov/sos](http://www.michigan.gov/sos)>.

### **Election Resources Available on Department's Website**

The following information can be accessed through the Department's website:

- November 8, 2005 city general election date calendar.
- November 8, 2005 election date calendar for local school district elections, community college district elections, district library elections and special elections.
- Voter information poster for November 8, 2005 election.
- February 28, 2006 election date calendar.
- May 2, 2006 election date calendar.
- Candidate filing requirements for August 8, 2006 statewide primary
- Listing of important dates and deadlines associated with the August 8, 2006 statewide primary and November 7, 2006 statewide general election.
- Provisional balloting materials. ("Four Step Procedure Form," "Notice to Voters Unable to Satisfy Identification Requirement and/or Residence Verification Requirement," "Procedure for Handling 'Envelope' Ballots Returned to Clerk's Office," and "Provisional Ballot Report Form.")
- Federal ID requirement notice.



STATE OF MICHIGAN  
TERRI LYNN LAND, SECRETARY OF STATE  
DEPARTMENT OF STATE  
LANSING

**Order Form**  
**-- November 8 Election Materials --**

Return form via mail or fax to Ruth Lee, Bureau of Elections, P.O. Box 20126, Lansing, Michigan 48901-0726. Fax: (517) 241-4785.

**Jurisdiction name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Submitted by:** \_\_\_\_\_

**Mailing address for supplies:** \_\_\_\_\_  
\_\_\_\_\_

*Item*

*Quantity*

**Voter information posters\*:** \_\_\_\_\_

**Voter information in audio format  
(Cassette tape):** \_\_\_\_\_

**Braille version of voter information:** \_\_\_\_\_

*Thank you!*

\* As an alternative, the voter information posters can be printed from the Bureau's website.